

JFK Memorial Library Board of Trustees

Meeting Agenda

Tuesday - November 21, 2023 at 5:30pm

Held at 92 Hathaway St, Wallington NJ 07057

- 1. Call to Order**
 - a. Roll Call
- 2. Approval of Meeting Minutes:**
 - a. October 17, 2023 Regular Meeting Minutes
 - b. October 25, 2023 Special Meeting Minutes
- 3. Public Portion**
- 4. Budget Report**
 - a. Approval of Bills for Payment
- 5. Correspondence**
- 6. Committee Updates**
 - a. Finance Committee
 - b. Personnel Committee
- 7. Director's Report**
- 8. New Business**
 - a. Resolution: To waive the need for an Amazon representative to sign monthly payment vouchers. In lieu of signature, Amazon's W-9 and Business Registration will be attached to each invoice and unsigned voucher.
 - b. Resolution: To hire a new library assistant to start on 12/4/2023
- 9. Old Business**
 - a. New Library updates
- 10. Other**
- 11. Adjournment**
 - a. Next Meeting: December 19, 2023 at 5:30PM

***Please call the Library at 973-471-1692 if you are unable to attend the meeting.**