

Veterans Memorial Library Minutes August 20, 2024

Trustees:

Bucaro – Present
Centani – left @ 6:17
Dabal – Absent
DiBernanrdo – Absent
Kacmarcik – Present
Lee – Present
Lozanski – Absent
Mizdol – Present
Preinfalk – Present
Thompson – Present

Meeting Called to Order: 5:38pm

Open Public Meetings Act: In accordance with the NJ open public meetings law, the Veterans Memorial Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonnj.org

Roll Call 7 present, 3 absent

Approval of June 18, 2024, Minutes: Motion: Mizdol, Second: Centani

Minutes approved: 7 yes, 3 absent

Public Portion: No Public Portion

Budget Report:

The Director went over every single bill on the list and answered all the questions. Amazon bill was detailed for the board to go over. The board decided to approve the vouchers prior to programming so they can be paid on the date of performance in the future. Risa called Verizon and was able to cancel the last bill from our list of bills.

Approval of List of Bills: Motion: Mizdol, Second: Thompson

List of Bills approved: 7 yes 3 absent

Correspondence:

The library received two thank you cards. One from Extell and second from Donna Wittig one of our patrons who was a winner of Summer Reading Program.

Committee Updates:

The Finance Committee will meet one week in September before our next meeting after the library bookkeeper has prepared the budget. The Programming Committee will meet last week of August.

Director Report:

Welcome Packets Presentation-Risa presented the board welcome packets she has been giving to the new patrons. The packet included a folder with a bookmark, magnet, brick fundraiser flyer, calendar, pen, key chain. All items with the new library logo.

The attendance increased from 1.275 in 2023 to 2.563 in 2024 that's over 101.025% in 6 weeks.

The staff signed 169 new patrons which is 383% increase since 2023 only in a period of 6 weeks.

Risa presented the board with a list of items the library saved money on. Items were moved to the new library from the old building and restored by DPW like bike rack, book drop microwave, mini fridge, small TV, book cart worktables, video game storage, step stool, mobile electronic cart, shelf for program supplies, shelf for holds, trash bins, bulletin board. Risa donated a water coolant, and a patron donated a 3D chess set. Also, BCCLS donated a whiteboard. DPW helped a lot with cleaning the items.

Risa attended a Friends of the Library Committee meeting and said we can start our own Friends. She is also sharing the news with the patrons to see if someone would like to be interested.

The Director attended the System Council and 2 Executive Board Meetings – voting to pay other libraries for lost materials.

The Summer reading program was very successful with over 100 adult and children's signups.

Motion to Executive Session

Motion: Kacmarcik Second: Lee

Executive Session

Motion to come out of executive session

Motion Buccaro, Second: Prinfall

New Business:

The board and the director agreed to post three job announcements for open positions such two library assistant positions and one page position. All three positions will be part time and Risa will post them on the library website.

The Director would like to talk about a raise for the staff in October so she can start to work on the new year 2025 budget. The board is scheduled to evaluate Risa for October as well.

The Board decided to move September date Meeting to September 24th date.

Motion: Kacmarcik Second: Mizdol

Old Business:

The new digital sign was installed in front of the library and the staff will get training on how to operate it next week.

Motion To Adjourn: Motion: Lee Second: Buccaro

All in favor (Aye)

Meeting Adjourned at 8:23pm