

JFK Library Meeting Minutes/Log
January 19, 2021

Trustee	Present	Absent
Albro	x	
Bucaro	x	
Centanni	x	
Dabal		x
DiBernardo	x	
Lee	x	
Mizdol		x
Preinfalk	x	
Thompson		x

Meeting Called to Order: 5:03 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonnj.org.

Roll Call: 6 present, 3 absent

REORGANIZATION AGENDA:

Joan DiBernardo was administered the Oath of Allegiance

Roll Call: 6 present, 3 absent

Election of Temporary Chairperson: Centanni Motion, Preinfalk 2nd to nominate Dr. Albro as temporary chairperson

Dr. Albro took over the meeting at that point and called for nominations for President of the Board.

Janet Centanni was nominated by Preinfalk and Lee and there were no other nominations. Roll Call: 5 yes, 3 absent, 1 abstention (SP)

Dr. Albro called for nominations for Vice President. Centanni and Preinfalk nominated Dr. Albro. There being no other nominations. Roll Call: 5 yes, 3 absent, 1 abstention (SP)

Dr. Albro called for nominations for Secretary. Albro and Preinfalk nominated Joan DiBernardo. No other nominations. Roll Call: 5 yes, 3 absent, 1 abstention (SP)

Dr. Albro called for nominations for Treasurer. Albro and Preinfalk nominated Janet Mizdol. No other nominations. Roll Call: 5 yes, 3 absent, 1 abstention (SP)

Appointments to committees - tabled until February meeting

Discussion ensued on the schedule and notification of 2021 regular meetings and it was decided to continue with the 3rd Thursday monthly at 5pm.

Meeting was adjourned at 5:14pm (DiBernardo/Centanni)

Regular Meeting called to order at 5:15pm

Approval of Minutes: Motion: Centanni, Second: DiBernardo
Minutes approved as presented (5 yes, 3 absent, 1 abstention SP,)

Public Portion: No public present

Budget Report:

List of bills presented and approved for payment: DiBernardo motion, Bucaro 2nd - 5 yes, 3 absent, 1 abstention SP

Budget Details presented by Kathryn Ennist

Approval of Budget Report: Motion: Centanni, 2nd Bucaro
(5 yes, 3 absent, 1 abstain SP)

Director's Report:

- Read and accepted - Updates on Library status, circulation, patronage, etc.

Correspondence:

Dr. Albro presented correspondence from Walter Slomienski concerning the residuary and escrow of the estate of Joan Madey. Dr. Albro filed paperwork with Ms. Ennist

Ms. Ennist reviewed the BCCLS Certificate of Agreement

New Business:

- a. Committee Reports: Finance - Mrs. Centanni again questioned the issue of paying for health care in non consecutive months. She asked if we can get a print out from the old system to help us track expenditures. The board discussed ongoing issues with the data processing and payment of bills. Many are out of order, and some may not be credited to the correct accounts. Ms. Centanni will present Mrs. Preinfalk with a list of issues to be brought to the attention of Mr. Olmo to investigate.
- b. Approval of resolutions: Resolution designating Depositories, Resolution Identifying Purchasing Agent, Resolution Appointing Auditor for new FY. Motion Bucaro, 2nd Centanni 5 yes, 3 absent, 1 abstention SP
- c. Approval of resolution to transfer unexpended funds to capital account: Motion DiBernardo, 2nd Lee 5 yes, 3 absent, 1 abstention SP
- d. Approval of resolution to approve 2021 salary and longevity pay schedule reflecting 2% increases for staff. Motion DiBernardo, 2nd Bucaro: 5 yes, 3 absent, 1 abstention SP
- e. Approval of resolutions: Approving any reimbursements from bond proceeds and authorizing any bridge or interim loans with respect to the new library project. Motion Centanni, 2nd Lee: 5 yes, 3 absent, 1 abstention SP
- f. Resolution to appoint new Library Page - Tabled

Old Business:

New Library Update: Dr. Albro offered that he had a meeting with Anthony Iovino (architect) to discuss any needed approvals from FEMA and/or EPA for the application to build the new library. Mr. Iovino did not feel we needed to seek approvals at this time, but if that changes in the future we would be able to do it.

Discussion ensued on the merits of opening the library on Saturdays and it was decided to remain closed at least for January. This will be revisited in February.

Meeting Adjourned: 6:27 pm (Centanni, DiBernardo - 5 yes, 3 absent, 1 abstention SP)

JFK Library Meeting Minutes/Log
February 23, 2021

Trustee	Present	Absent
Albro	x	
Bucaro	x	
Centanni	x	
Dabal		x
DiBernardo	x	
Lee	x	
Mizdol	x	
Preinfalk	x	
Thompson	x	

Meeting Called to Order: 5:05 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 8 present, 1 absent

Regular Meeting called to order at 5:15pm

Approval of Minutes: Motion: DiBernardo Second: Thompson
Minutes approved as presented (7 yes, 1 absent, 1 abstention SP,)

Public Portion: No public present

Old Business:

New Library Update/Presentation: Motion DiBernardo, Second Thompson (All in favor)

Mr. Iovino:

- Presented plan with respect to particulars around the grant application
- Reviewed spacing and use of “negative space” in the new library structure
- Discussed need for a New Library Committee to make decisions moving forward
- Discussed footprint of the new structure, and which changes could be allowed
- Discussed bidding process, likely to begin by Fall 2021

Budget Report: Motion: DiBernardo Second: Lee
7 yes, 1 absent, 1 abstention (S.P)

Report read and accepted

Director’s Report: Motion Dibernardo, Second: Lee
7 yes, 1 absent, 1 abstention (S.P)

Report read and accepted

New Business:

Oath of Allegiance administered to Trustee Janet Mizdol

Committee Appointments - List of committee members will be sent to Ms. Ennist for approval at subsequent meeting.

Resolution: Appointment of Emmersen Dabal as Library Page.
Motion: Centanni, Second: Mizdol
7 yes, 1 absent, 1 abstention (S.P)

Resolution: Change of Title for the JFK Memorial Library to the Wallington Veterans Memorial Library upon completion and dedication of new library.
Motion: Mizdol, Second: Lee
7 yes, 1 absent, 1 abstention (S.P)

Resolution: Approval of the agreement for professional services from Neglia Engineering for services with respect to the construction of the new library.
Motion: DiBernardo, Second: Thompson
7 yes, 1 absent, 1 abstention (S.P)

Janet Mizdol excused herself from the meeting at 6:10 PM

Resolution: Approval of the deposit of residuary funds from the estate of J. Madey into library building fund in the amount of \$5254.49.
Motion: Centanni, Second: Bucaro
6 yes, 2 absent, 1 abstention (S.P)

Old Business:

Discussion as to whether to reopen the Library on Saturdays. It was determined to wait until April to make that decision, as most libraries are not yet open weekends.

Motion to Adjourn: Bucaro, Second: DiBernardo
All in favor (AYE)

Meeting Adjourned at 6:15 pm

JFK Library Meeting Minutes/Log
March 18, 2021

Trustee	Present	Absent
Albro		x
Bucaro		x
Centanni	x	
Dabal		x
DiBernardo	x	
Lee	x	
Mizdol	x	
Preinfalk	x	
Thompson		x

Meeting Called to Order: 5:09 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 5 present, 4 absent

Regular Meeting called to order at 5:15pm

Approval of Minutes: Motion: DiBernardo Second: Preinfalk
Minutes approved as presented (4 yes, 4 absent, 1 abstention SP,)

Public Portion: No public present

Budget Report:

Approval of List of Bills: Motion: Lee Second: DiBernardo
4 yes, 4 absent, 1 abstention (S.P)

Direct Energy bill was discussed. With 3 months into the year, only a few bills have been paid.
Approval of Budget Report: Motion: Mizdol Second: DiBernardo

4 yes, 4 absent, 1 abstention (S.P.)

Report read and accepted

Approval of Letter to Borough: Proposal for Borough Budget Reporting:

Motion: Mizdol Second: DiBernardo

4 yes, 4 absent, 1 abstention (S.P.)

Director's Report: Motion Mizdol, Second: Lee

4 yes, 4 absent, 1 abstention (S.P)

Report read and accepted

New Business:

Resolution: Adopt Library Policies Manual

Motion: DiBernardo Second: Lee

Approval of resolution to adopt the Library Policies Manual:

4 yes, 4 absent, 1 abstention (S.P.)

With Suzanne being on the Council and is the liaison to the town, we are now down a board member.

Suzanne spoke about the 9/11 Memorial. The town will be selling bricks for \$150.00. The Board discussed purchasing bricks from the Board members, for the VFW and for Joan Madey as suggestions.

Review of Staff Vacation and Sick Leave: The Board will table the part time sick time to next meeting to check with civil service policy for accrued sick leave for part time employees.

Old Business:

Resolution: Approval of 2021 Library Board Committees

Motion: Lee Second: Centanni

Resolution to approve the List of 2021 Library Board Committees and Committee Members as listed:

4 yes 4 absent 1 abstention SP

New Library Updates

The Board was updated about the construction meeting. There will not be a basement and no added storage in the attic. The book drop will be moved outside. We will be able to work with a Furniture Rep.

Library reopening on Saturdays

The next phase starts 3/19 with 50% capacity. There have not been any requests for Saturday opening. All agree to keep it closed for another month.

We celebrated Sue Kowalski's 30th anniversary with cake.

Meeting adjourned at 6:15 PM

Motion to Adjourn: Mizdol, Second: Centanni

All in favor (AYE)

Meeting Adjourned at 6:15 pm

JFK Library Meeting Minutes/Log
April 15, 2021

Trustee	Present	Absent
Albro	X (via teleconference)	
Bucaro	x	
Centanni	x	
Dabal		x
DiBernardo	x	
Lee	x	
Mizdol	x	
Preinfalk	x	
Thompson	x	

Meeting Called to Order: 5:10 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 8 present, 1 absent

Approval of Minutes: Motion: Graham Second: Thompson
Minutes approved as presented (7 yes, 1 absent, 1 abstention SP,)

Public Portion: No public present

Budget Report: Motion: DiBernardo Second: Lee
7 yes, 1 absent, 1 abstention (S.P)

- Discussion on continued issues with the Borough accounting and our energy bills.
- A letter will be drafted to seek to ameliorate the matter

Director Report:

Ms. Ennist updated the Board on the previous month's activities
Report read and accepted

New Business:

- Library Mission Statement was discussed
- The Trustees will look over drafted statements and place the item on the agenda for our next meeting to discuss and finalize the statement

Old Business:

- a. Staff Sick Day/ Vacation policy is being discussed. A side by side comparison will be provided to the trustees
- b. The Library Construction Committee met with the architect to suggest revisions to the exterior drawings. Mr. Iovino will incorporate the revisions and send out new drawings.
- c. Discussion on opening the library on Saturdays, the trustees decided to reopen the library on Saturdays in May and June (prior to starting summer hours)
- d. Mrs. Thompson brought up some more cost effective solutions to updating our Polish language collections and the Director will be looking into this before our next meeting to update our collection.

Motion to Adjourn: Bucaro, Second: DiBernardo
All in favor (AYE)

Meeting Adjourned at 6:15 pm

JFK Library Meeting Minutes/Log
May 20, 2021

Trustee	Present	Absent
Albro	x	
Bucaro	x	
Centanni		x
Dabal		x
DiBernardo		x
Lee	x	
Mizdol	x	
Preinfalk	x	
Thompson	x	

Meeting Called to Order: 5:05 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonnj.org.

Roll Call: 5 present, 4 absent

Approval of Minutes: Motion: Mizdol Second: Thompson
Minutes approved as presented (5 yes, 4 absent, 1 abstention SP,)

Public Portion: no public wished to speak

(Ms. Bucaro arrived at the meeting at 5:12pm)

Budget Report: Motion: Thompson Second: Albro
6 yes, 2 absent, 1 abstention (S.P)

- 2 bills were added to the published list
- Kathryn spoke with Hector at the Borough regarding energy costs and PSEG to ensure we are charged correctly.

- Payroll services are very high, and Kathryn will look into why they are so high.

Director Report:

Ms. Ennist updated the Board on the previous month's activities

- A video game collection has been established at the library
- Ms. Ennist discussed Earth Day Programming
- Summer reading program begins in June
- There was discussion of different options for summer indoor/outdoor programming

New Business:

- Older patrons choose to meet for book club and other events in person and not online
- We are unsure as to how much (if any) additional funding will come to the library from the American Recovery Plan. Ms. Ennist will check with other libraries on how to spend any additional funding
- We are beginning to increase maximum times in the library and on computers etc.

Old Business:

- a. Library Mission Statement was discussed - Trustees to review and comment at next meeting
- b. Staff Sick Day/ Vacation policy is being discussed.
 - i. Dr. Albro suggested that some of these items may need to be negotiated
 - ii. Discussion of the meaning of Civil Service minimums
 - iii. The Board will continue to look into the matter to come to resolution on how to move forward
- c. New Library Update:
 - i. Preinfalk reached out to the Borough Administrator to see where the Borough is with finalizing the Architect's contract. The new Borough Attorney has been backlogged, but will make finalizing the contract a priority.
 - ii. Brief discussion of clearing out the VFW, donating library furniture that will not be moved to the new library, and reaching out to the Veterans to catalogue and prioritize VFW memorabilia to determine what will be displayed at the new library and what will be stored.
- d. Thompson spoke briefly about a webinar she attended where strategies for reopening libraries, implementing programming, and catering to specific library demographics were discussed.

Motion to Adjourn: Bucaro, Second: Mizdol (all in favor) and Meeting adjourned at 6:06pm

JFK Library Meeting Minutes/Log
June 17, 2021

Trustee	Present	Absent
Albro	x	
Bucaro	x	
Centanni	x	
Dabal		x
DiBernardo	x	
Lee	x	
Mizdol	x	
Preinfalk	x	
Thompson		x

Meeting Called to Order: 5:05 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 7 present, 2 absent

Approval of Minutes: Motion: DiBernardo Second: Mizdol
Minutes approved as presented (6 yes, 2 absent, 1 abstention SP,)

Public Portion: no public present

Budget Report and Bill List: Motion: Centanni Second: Bucaro
6 yes, 2 absent, 1 abstention (S.P)

- Kathryn spoke with Hector at the Borough regarding energy costs and PSEG to ensure we are charged correctly.
- It is recommended that we meet personally with the Borough as there are still numerous costly errors with the accounting. Ex: The Library was charged for the borough's energy bill this past month.
- Motion was carried to pay the monthly bills

Director Report:

Ms. Ennist updated the Board on the previous month's activities

- Update on salary negotiations - how different towns are doing this
- Follow up on grant possibilities with ARP funding

New Business:

- Discussion on extending the mask mandate at this time, and relaxing in the future
- **Resolution:** Be it resolved that upon recommendation of the Director of the JFK Library that the Board of Trustees hereby empowers the Director to post and interview for the vacant Youth Services Coordinator position. Motion: Albro, Second: Centanni (6 yes, 2 absent, 1 abstention s.p.)
- Discussion of memorial brick campaign and decision to purchase one brick for the library and the other in remembrance of Joan Madey.

Old Business:

- a. Library Mission Statement was discussed and agreed upon
- b. Staff Sick Day/ Vacation policy is being discussed.
 - i. The Board will review data from other libraries
 - ii. There is a consensus that we should follow Civil Service minimums where we are below those minimums, but the areas where we exceed the minimums should be subject to negotiation in the fall/winter.
- c. New Library Update:
 - i. Revised drawings were reviewed
- d. **Resolution:** Be it resolved that upon recommendation of the JFK Library Director that the board of trustees hereby empowers the director to hire qualified candidate for the Youth Services position in advance of a Board meeting. Motion: Albro, Second: Centanni (6 yes, 2 absent, 1 abstention s.p.)

Motion to Adjourn: Albro, Second: Centanni (all in favor) and Meeting adjourned at 6:02pm

Next Meeting is tentatively scheduled for July 15, 2021

JFK Library Meeting Minutes/Log
July 15, 2021

Trustee	Present	Absent
Albro		x
Bucaro		x
Centanni	x	
Dabal		x
DiBernardo	x	
Lee	x	
Mizdol		x
Preinfalk	x	
Thompson	x	

Meeting Called to Order: 5:15 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 5 present, 4 absent

Approval of Minutes: Motion: DiBernardo Second: Thompson
Minutes approved as presented (4 yes, 4 absent, 1 abstention SP,)

Public Portion: No public present

Budget Report: Motion: Thompson Second: Lee
4 yes, 4 absent, 1 abstention (S.P)
It was suggested that a line be added to show pensions

Report read and accepted

Approval of List of Bills: Motion: Lee Second: DiBernardo
4 yes, 4 absent, 1 abstention (SP)

Director's Report: Motion DiBernardo, Second: Lee
4 yes, 4 absent, 1 abstention (S.P)

Ms. Ennist updated the Board on the previous month's activities:

There is a leak in the front hallway.

Companies were checked for the copier. We will stay with the same company.

So far, only 1 application to replace Marlene.

Report read and accepted

New Business:

Library Mask Policy: All agreed that masks can be optional for vaccinated patrons and employees.

Resolution: Application for the American Rescue Act of 2021 Grants for New Jersey Public Libraries grant.

Motion: DiBernardo, Second: Thompson

4 yes, 4 absent, 1 abstention (S.P)

Resolution: to seek candidates for the Library Page position.

Motion: Lee, Second: DiBernardo

4 yes, 4 absent, 1 abstention (S.P)

Old Business:

New Library Update: All agreed that the Engineer's Site Plan Concept #3 was acceptable.

Discussed and agreed to the Engineer's Agreement for Professional Services. Discussion about the front door being used as an entrance/exit if the porch is enclosed.

Motion to Adjourn: Lee, Second: DiBernardo

All in favor (AYE)

Meeting Adjourned at 6:37 pm

JFK Library Meeting Minutes/Log
August 24, 2021

Trustee	Present	Absent
Albro	x	
Bucaro	x	
Centanni	x	
DiBernardo		x
Lee		x
Mizdol	x	
Preinfalk	x	
Thompson	x	

Meeting Called to Order: 5:07 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 6 present, 2 absent

Approval of Minutes: Motion: DiBernardo Second: Mizdol
Minutes approved as presented (6 yes, 2 absent)

Public Portion: no public present

Bill List:

Resolution to pay items on Bill List for the Month

Motion: Bucaro Second: Mizdol
6 yes, 2 absent

Budget Report:

- Discussion on construction accounts and comparing invoices to our monthly budget reports.

- Discussion on transfer of funds from cap accounts to the Borough accounts for bill processing.
- Additional discussion on the several discrepancies we continue to find in our budget report due to the record keeping at the Borough. Kathryn will continue to address, and the board has asked for a deadline to be given for corrections of these problems.

Resolution to accept the Budget Report:

Motion: Centanni, Second Mizdol

6 yes, 2 abs

Director Report:

Ms. Ennist updated the Board on the previous month's activities. Report read and received.

Resolution to accept the Director's Report.

Motion Preinfalk, second Bucaro

6 yes, 2 abs

New Business:

Resolutions:

- a. Appointment of new library page as of 8/23/2021
- b. Approval of the Agreement for Professional Services from Neglia Engineering dated 7/15/21
- c. To allow the Borough of Wallington to issue payments for all services and materials related to the New Library Project on behalf of the Library and to authorize the first transfer of Library capital account funds totalling \$325,000.00 to the Borough of Wallington to facilitate payments for 2021.

Motion Centanni, seconded Thompson

4 yes, 3 absent, 1 partial abstention

Old Business:

New Library Update:

Motion to Adjourn: Mizdol, Second Centanni

6 yes, 2 absent

Meeting adjourned 6:22 pm

JFK Library Meeting Minutes/Log
September 16, 2021

Trustee	Present	Absent
Albro	x	
Bucaro	x	
Centanni	x	
DiBernardo	x	
Lee		x
Mizdol		x
Preinfalk	x	
Thompson	x	

Meeting Called to Order: 5:03 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 5 present, 3 absent

Approval of Minutes: Motion: DiBernardo Second: Bucaro
Minutes approved as presented (5 yes, 3 absent)

Public Portion: no public present

Bill List:

Resolution to pay items on Bill List for the Month

Motion: Centanni Second: Thompson

5 yes, 3 absent

Budget Report:

- Read and received

Resolution to accept the Budget Report:

Motion: Centanni, Second DiBernardo
5 yes, 3 abs

Correspondence:

Resolution to purchase an ad in the ad journal for the PBA Ball on November 17, 2021.

Motion: Bucaro, Second: Centanni
5 Yes 3 absent

Director Report:

Ms. Ennist updated the Board on the previous month's activities.

- Discussion on Youth Services Position and applicants

Report read and received.

Resolution to accept the Director's Report.

Motion Centanni, second Thompson
5 yes, 3 abs

Mrs. Preinfalk arrived at 5:24pm

New Business:

Resolutions:

Resolution to approve Board Meeting Schedule for 21-22 and to approve Holiday Schedule (as amended)

Motion Centanni, seconded Bucaro
6 yes, 2 absent

Old Business:

Construction bids specs have been released

Ms. Preinfalk will be meeting with Anthony lovino to review final drawings and to have some questions answered specifically on the foyer.

There was discussion on the Veterans' belongings at the VFW Hall, as well as the town historian belongings.

Motion to Adjourn: Centanni, Second Preinfalk

6 yes, 2 absent

Meeting adjourned 5:50 pm

JFK Library Meeting Minutes/Log
October 21, 2021

Trustee	Present	Absent
Albro		x
Bucaro	x	
Centanni	x	
Dabal	x	
DiBernardo	x	
Lee	x	
Mizdol	x	
Preinfalk	x	
Thompson		x

Meeting Called to Order: 5:13 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 7 present, 2 absent

Approval of Minutes: Motion: DiBernardo, Second: Bucaro
Minutes approved as presented (5 yes, 2 absent, 2 abstention (SP, JM))

Public Portion: No public present

Motion to review Old Business Item: New Library to allow Anthony to speak first.
Motion: Janet Mizdol, Second: Suzanne Preinfalk

Anthony will be accepting bids in the middle of the month. A roll up wall was discussed and agreed upon for the meeting room. It will take up less space. The fireplace will be gas. The basketball court can possibly be moved to the end of the parking lot because it is less than 10 years. After 10 years, it can be moved. Ms. Dabal wants the porch in the back extended if possible.

Groundbreaking will take place on **Nov 11, 2021** at 5:00pm.

Budget Report: Motion: Mizdol, Second: Lee
5 yes, 2 absent, 2 abstention (SP, MD)

Report read and accepted

Approval of List of Bills: Motion: Lee, Second: DiBernardo
5 yes, 2 absent, 2 abstention (SP, MD)

Director's Report: Motion: DiBernardo, Second: Lee
5 yes, 2 absent, 2 abstention (SP, MD)

Miguel Valentin was offered the job. With approval at the meeting he will start November 1st.
Ms. Dabal suggested that Swift911 can be used for any advertisements for the Library.

Report read and accepted

New Business:

Resolution to Appoint New Youth Services Coordinator - Miguel Valentin:

Motion: DiBernardo Second: Dabal

7 yes, 2 absent

Resolution: Approve BCCLS Computer Calendar for 2022.

Motion: Preinfalk, Second: Bucaro

7 yes, 2 absent

The addition of Juneteenth as a holiday will be negotiated.

Discussion: Director Review Process: A sample of Bogota's library director's evaluation was handed out as a suggestion. November 16th is Ms. Ennist's anniversary.

Old Business:

Motion to Adjourn: Motion: Mizdol, Second: Preinfalk
All in favor (AYE)

Meeting Adjourned at 6:33 pm

JFK Library Meeting Minutes/Log
November 18, 2021

Trustee	Present	Absent
Albro	x	
Bucaro	x	
Centanni	x	
DiBernardo	x	
Lee		x
Mizdol	x	
Preinfalk	X (via teleconference)	
Thompson	x	

Meeting Called to Order: 5:02 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonnj.org.

Roll Call: 7 present, 1 absent

Approval of Minutes: Motion: Mizdol Second: Bucaro
Minutes approved as presented (7 yes, 1 absent)

Public Portion: no public present

Bill List:

Resolution to pay items on Bill List for the Month

Motion: Centanni Second: DiBernardo

7 yes, 1 absent

Budget Report:

- Read and received
- Noted that the new CFO will be the lead entity for our communication moving forward.

Resolution to accept the Budget Report:

Motion: Centanni, Second DiBernardo

7 yes, 1 abs

Correspondence:

Letter from auditor offering services

Received and Filed

Motion: Centanni, Second: Preinfalk

7 Yes 1 Absent

Director Report:

Ms. Ennist updated the Board on the progress of the youth services program and the employee servicing the program

Report read and received.

Motion: Bucaro, 2nd: Mizdol

7 yes, 1 absent

New Business:

Resolution to move items a and b to executive session as contractual items

Motion Mizdol, seconded Centanni

7 yes, 1 absent

C. Budget: Dr. Albro suggested that Ms. Ennist review the budget proposals with the Finance Committee prior to bringing it to the full board. Ms. Ennist will set up a committee meeting either live or via teleconference.

Old Business:

Dr. Albro reminded the Trustees that they should be sending him their completed evaluations for the Director. Dr. Albro will combine the results of each evaluation into a master document to present to Ms. Ennist prior to the next meeting in December.

New Library Update: Reported on the groundbreaking event, and all thought it was well-received.

Discussion on the storage and placement of the veterans memorabilia and the town historian items as well.

Motion to move to executive session

Motion Centanni, 2nd Mizdol

7 yes, 1 absent

Moved to executive session at 5:33pm

*Mrs. Dabal arrived at 5:47pm

Regular session resumed at 5:52 pm

Other Business:

Discussion of the holiday party to be in conjunction with our regular meeting in December 14th

Adjournment:

Motion: Centanni, Second: Mizdol

7 yes, 1 absent

Meeting adjourned 5:56 pm

JFK Library Meeting Minutes/Log
December 14, 2021

Trustee	Present	Absent
Albro	X	
Bucaro	X(5:25pm)	
Centanni	X	
DiBernardo	X	
Lee	X (via teleconference)	
Mizdol	X (via teleconference)	
Preinfalk	X	
Thompson		X

Meeting Called to Order: 5:02 pm

Open public meetings act: In accordance with the NJ open public meetings law, the JFK Library has caused notice of this meeting by having the date, time, and location of the meeting published on the Borough Website: www.wallingtonj.org.

Roll Call: 6 present, 2 absent

Approval of Minutes: Motion: DiBernardo Second: Centanni
Minutes approved as presented (6 yes, 2 absent)

Public Portion: no public present

Bill List:

Resolution to pay items on Bill List for the Month

Added verizon to bill list

Motion:Preinfalk Second: DiBernardo

6 yes, 2 absent

Budget Report:

- Read and received
- Dr. Albro reviewed the committee meeting minutes
- The borough budget report was in order

- Discussion of reimbursement process from grant funding
- Discussion to move payment for library reception and photographer to current budget as opposed to new library budget

Resolution to accept the Budget Report:

Motion: Centanni, Second DiBernardo

6 yes, 2 abs

Correspondence:

None

Director Report:

Ms Bucaro arrived at 5:25 pm

Report read and received

Ms. Ennist updated the Board on a comparison of Library numbers over the years.

Discussed additional programs upcoming for 2022

Reorganization of Trustees in January

Discussion of the size of the board and whether or not it is necessary to add a 9th member to the body.

Report read and received.

Motion: centanni, 2nd: Preinfalk

7 yes, 1 absent

New Business:

Resolution to appoint auditing firm Garbarini and Co P.C. as auditor for the JFK Library.

Motion: Centanni, Second Dibernardo

7 Yes 1 Absent

Move to Executive Session

- Contractual Items
- Director's Evaluation

Motion Preinfalk, Second: Centanni

7 yes, 1 absent (5:33pm)

Return to Regular Session: (5:50pm)

Motion: Centanni, Second Preinfalk

7 Yes, 1 Abs

Motion To Adjourn: (5:51pm)

Centanni, Bucaro

7 yes 1 absent